***Sample notice to send to your MainePERS-eligible, non-participating employees who have been employed by you for five (5) years or less as of September 1, 2023:***

EMPLOYER NAME adopted a provision in MainePERS Rule Chapter 803 that allows delayed election of membership to MainePERS. This provision provides eligible employees who have declined to participate in the MainePERS pension program opportunity to reconsider this decision during their first five (5) years of employment.

**What does this mean?**

If you are an employee with five (5) years or less of employment with us as of September 1, 2023, you will have the opportunity to join the MainePERS Participating Local District Consolidated Plan (PLD) during open enrollment; which runs from September 1, 2023 through November 1, 2023.

*All eligible employees must complete a Limited Period Open Enrollment Application for Membership during the open enrollment period and indicate if they wish to participate in the PLD Plan or continue to decline participation.* The Limited Period Open Enrollment Application for Membership (attached) must be **completed and returned to our personnel office by no later than November 1, 2023**.

MainePERS is holding Zoom informational sessions for employees eligible for open enrollment who have questions about the MainePERS plan. You can register to attend any of the below sessions on-line using the links provided below. Name, phone and Employer will be required when registering. After registering, you will receive a Zoom link confirming your registration. The Zoom sessions will run about 45 minutes to an hour.

**Sessions**

Open Enrollment         8/22/2023 9:00am.

Event Registration Link: <http://events.constantcontact.com/register/event?llr=eefjgvbab&oeidk=a07ejx464om7ce075d0>

Open Enrollment         9/21/2023 9:00am.

Event Registration Link: <http://events.constantcontact.com/register/event?llr=eefjgvbab&oeidk=a07ejx5t9sp1beb2264>

Open Enrollment         10/12/2023 2:00pm.

Event Registration Link: <http://events.constantcontact.com/register/event?llr=eefjgvbab&oeidk=a07ejx5t9syd5609b01>

At these sessions important information will be outlined for employees to consider as you make your decision. Including the following:

* Employees joining under this provision will not have an option to buy back service years.
* Employee contributions who join under this provision will be taxable for both federal and state income tax purposes and identified as after-tax contributions.

**Employees are strongly encouraged to attend a session to learn more about MainePERS before making their open enrollment election.**