



It's That Time Again

Please be sure to submit your May and June payroll filings by the due dates below. This helps us in preparing our actuarial valuation which is how we calculate your FY22 contribution rates. If you anticipate a delay in reporting either your May or June payroll data, please contact Employer Services as soon as possible. We can be reached by phone at 1-800-451-9800 or email employer@mainepers.org.

May's Payroll Filing Due Date is: June 15th

June's Payroll Filing Due Date is: July 15th

Quick Reminder: Payroll Filing Dates

Payroll filings are due to MainePERS by the fifteenth day of the month following the payroll filing period being reported. You can upload your payroll file as early as the next day after your last pay date for the payroll month being reported. We encourage you to complete this upload as soon as possible after that last pay date so that we have time to work with you to correct any issues that may arise before the legal deadline.

We will soon be requiring payroll contribution payments to be made via electronic funds transfers (EFT). EFTs are a safe, quick and convenient way to make payments. For more information on EFT submission, please contact us at 1-800-451-9800 or employer@mainepers.org.

Please note that State law allows MainePERS to assess interest or late charges on delinquent payments.

Group Life Insurance

You can help your teacher and school support employees keep their life insurance coverage premium payments up-to-date during the summer months.

Teacher and school support employees who do not receive a paycheck over the summer often want to have Group Life Insurance (GLI) premiums paid during these months. Coverage will be cancelled if premiums due for those summer months, plus any interest, are not paid within 60 days of returning to work.

Employers can help these individuals in a number of ways. One is by withholding premiums due for the summer months from an employee's final pay in June in order to continue remitting payments on their behalf. Another is to pay the summer premiums for employees then withhold the amount from an employee's paycheck when they return to work in the fall. Or you can withhold the additional premiums throughout the school year. Regardless of how you choose to withhold premiums, all you need to then do is submit them to MainePERS with the monthly invoices you receive during the summer.

If you have an employee who will be responsible for paying premiums on their own through the summer, please upload a Personnel Status Change (PSC) form to MainePERS. This upload through the ESS portal must indicate that the employee is on a leave of absence and you will then do an adjustment to the invoice to remove the employee from your next bill. MainePERS may then bill the employee directly for the premiums that are due for those summer months.

Employer Contribution Rates

MainePERS publishes employer contribution rate information on our website as soon as it is available. Current employer and member contribution rates posted on the website are for the upcoming fiscal year, which begins July 1, 2020, and ends June 30, 2021.

To find your rate information, go to www.maineopers.org, click on the “Employer” tab at the top of the page and then select Employer Home. Quick Links on the left provide Employer Contribution Rates for State, Teacher and Consolidated PLD Employers.

Grant funded teacher rate information is included in the Teacher section. The grant funded teacher costs do not include the additional amount due for teacher retiree health. This is established by and paid directly to State Employee Health and Benefits. You will receive a separate notification from Employee Health and Benefits for the amount due to fund retiree health coverage.



Information Security Caution

We are receiving reports that some members and retirees have received calls that appear on Caller Id to be from MainePERS, but are not. We want to make you aware of this in the event that your employees report such an experience.

The callers are asking for information like credit card numbers and banking information. Please urge your employees not to share personal or financial information with callers. Instead, suggest they verify the call validity by hanging up and directly calling MainePERS at 800-451-9800.

Although it is rare that MainePERS would call a member without first receiving a request from them, our professional staff can always confirm the legitimacy of a call when you directly telephone us. Cyber thieves are very active during this COVID-19 pandemic. MainePERS is always working to keep all your and your employee’s account information secure.

Stay safe, secure, and well during this time.