Employer Self Service
Validation Guide for Electronic Payroll Filing

MainePERS
PUBLIC EMPLOYEES RETIREMENT SYSTEM

EMPLOYER SELF SERVICE
VALIDATION GUIDE FOR ELECTRONIC PAYROLL FILING
FOR USE WITH ESS

Helpful Information for Use of the Edit Guide:

Legend for Validations:

Red- Error at Import

Orange- Error at Validation

Blue- Exception (warning)

Error or Exception Identification Numbers are related to the type of data line and the specific data field in the EPF file:

H= Header edits

S = Summary edits

D = Detail edits

The Number of each Field is identified in the ESS EPF Manual

Example: For the **D8.1** and **D8.4** edits below, D identifies a Detail line and 8 identifies DOB field of the file (ESS EPF Manual)

Date of Birth has two verifications that may cause an edit, **D8.1** at import and **D8.4** at validate.

Import Error: **D8.1**- SSN <ssn> DOB format is invalid

Validate Error: **D8.4**- SSN <ssn> does not match V3 participant's DOB.

Edits related to a member will identify the member by SSN

EX: D8.4- SSN 999887777 does not match V3 participant's DOB.

Contact MainePERS Employer Services Unit for assistance

"LOADED WITH ERRORS"

CANNOT BE FIXED or DELETED - FIX RAW DATA AND RE-UPLOAD

Import Error #	Edit Type	Import Error Message	Explanation and Trouble Shooting
1	Error	No detail record exists for batch.	Each batch must have at least one detail record included in the file.
2	Error	No summary record exists for batch	Each batch must have a summary record.
3	Error	Original payroll file for employer location already exists.	Only one payroll filing import may be processed for an employer location and reporting period. Verify that the dates for the file are correct. If you have already processed a file for this Employer Location Code and reporting period, additions and changes to the original file must be submitted by the adjustment process.
4	Error	Record length is <record length> not 256.	Record length must equal 256. Note: if the record length appears to be correct, verify that no extra spaces are included at the end of the record.
5	Error	No rows exist on file.	File does not contain any rows.
6	Error	Batch does not begin with a header row.	Each batch will begin with a header row.
7	Error	Report month/year <report month/year> is in the future.	Summary and Detail Report month/year must be less than or equal to filing date.
8	Error	Required fields are null or blank: Record number <record number> field numbers <field number1>, <field number2>, <field number3>, …'	Required fields for all record types must contain data. Please see the Specifications for Electronic Payroll Filing for instructions on required fields.

"VALIDATED WITH ERRORS / EXCEPTIONS"

ERRORS MUST BE FIXED - EXCEPTIONS MUST BE REVIEWED

Import Error #	Edit Type	Import Error Message	Explanation and Trouble Shooting
HEADER			
H1.1	Error	Transmitter code missing	Contact MainePERS if you do not know the transmitter code assigned to the reporting Employer Location. Transmitter Code on the Header, Detail, and Summary Record of the file must match. **Override edit will display as #8**
H7.1	Error	Header Filing Type contains invalid code	Header Filing type contains invalid code " Not O"(original file).
H7.3	Error	Second original submission submitted, only one is valid.	Only one payroll filing import may be processed for an employer location and reporting period. Verify that the dates reported on the file are correct. If you have already processed a file for this Employer Location Code and reporting period, additions and changes to the original file must be submitted by the adjustment process.
H12.1	Error	First record is not a header record.	Field #12 on the header record must be" H" , identifying it as a Header Record.
DETAIL			
D1.1	Error	Detail Transmitter Code does not match Header.	Transmitter Code on the Header, Detail, and Summary Record of the file must match. Contact MainePERS if you do not know the transmitter code assigned to the reporting Employer Location.
D2.1	Error	Detail Employer Location Code does not match Summary.	Detail record Employer Location Code must match Summary record Employer Location Code. **Override edit will display as #8**
D3.1	Error	Detail Reporting Month/Year format is invalid.	The format of the date is MMYYYY. **Override edit will display as #8**
D3.2	Error	Detail Reporting Month/Year does not match Summary	Reporting Month/Year on the detail must equal Reporting Month/Year on the Summary. **Override edit will display as #8**

D3.6	Error	The Reporting Month/Year is prior to the member contract start date for SSN < ssn>	The Reporting month/year should not be prior to start date of the member contract with this Employer Location for the member identified. For example, if the Report Date is 082009(August 2009) and the member contract start date is 9/1/2009, the member cannot be reported for a period prior to the start date.
D3.7	Exception	The Reporting Month/Year is after the member contract stop date threshold for SSN < ssn>	The reporting month/year should be less than or equal to the member contract stop date month/year plus 60 days. This exception will not prevent the processing of the file, however the user should verify that the stop date on the member contract is correct and that the member should be included for the month/year being reported.
D4.1	Error	SSN <ssn> format is invalid	Format must be 9 digit numeric.
D4.3	Error	SSN <ssn> is not a participant	Member does not exist in V3 member table. A Membership Application is required.
D4.4	Error	SSN <ssn> participant employment not valid for this employer.	Member does not have a valid, active employment contract with the reporting Employer Location. The member being reported may be a new member under the reporting location or reported with a different plan, rate schedule number, position code or PSC than is on the current active member contract. The member may have a member contract with a termination date more than 60 days prior to the payroll month and year. A Membership Application may be required.
D5.1	Error	SSN < ssn> has invalid employee name format	Invalid format. The last and first names must be separated by a comma and followed by a space. The middle initial may follow the first name with no comma. Any suffix must follow the last name with no comma or period. (for example, Smith Jr, John H)
D6.1	Error	SSN <ssn> FTE Annual Contract Amount or Stipend is invalid format.	Invalid format - must be numeric - cannot be negative -cannot include decimal points.

D6.3	Exception	SSN <ssn> FTE Annual Contracted Amount or Stipend is outside prior period threshold.	If Time Unit Code = 'C', FTE Annual Contracted Amount or Stipend is normally equal to or greater than prior period amount reported, where prior period amount exists. While this does not prevent processing of the file, this message should be reviewed by the employer to verify the accuracy of the Full Time Equivalent (FTE) being reported for this position. Please see the specification manual or contact MainePERS for clarification of "FTE".
D6.4	Exception	SSN <ssn> FTE Annual Contracted Amount or Stipend is greater than the prior period threshold by 10%.	If Time Unit Code = 'C', FTE Annual Contracted Amount or Stipend is normally no more than 10% greater than prior amount reported, where prior period amount exists. While this does not prevent processing of the file, this message should be reviewed by the employer to verify the accuracy of the Full Time Equivalent (FTE)being reported for this position. Please see the specification manual or contact MainePERS for clarification of "FTE".
D6.5	Exception	SSN <ssn> FTE Annual Contracted Amount or Stipend is outside amount threshold.	If Time Unit Code = 'C', FTE Annual Contracted Amount parameters are normally between $30,000 and $200,000, excluding extra-curricular position codes. While this does not prevent processing of the file, this message should be reviewed by the employer to verify the accuracy of the Full Time Equivalent (FTE) being reported for this position. Please see the specification manual or contact MainePERS for clarification of "FTE".
D6.6	Error	SSN <ssn> FTE Annual Contracted Amount or Stipend should be greater than zero.	FTE Annual Contracted amount or Stipend should be greater than zero. *Note:* Zero or incorrect FTE amounts reported may negatively affect the service credit calculated for your employee.
D8.1	Error	SSN<ssn> DOB format is invalid	Invalid format- must be numeric - cannot be null or blank - format MMDDYYYY.
D8.4	Error	SSN<ssn>does not match V3 participants DOB	The Date of Birth reported on payroll must match the DOB on the member's record in the V3 system. Check DOB reported on payroll for accuracy and correct the payroll report if needed. Contact MainePERS if the member's DOB on record requires correction.
D9.2	Error	SSN<ssn>PSC is invalid	Personnel Status Code (PSC) cannot be null and must be a valid value listed in the Payroll Specification Manual.

D9.5	Error	SSN <ssn> contributions submitted for PSC 53 (RRTW).	If Personnel Status Code (PSC) is Retiree Return to Work (PSC 53), then no employee contributions should be submitted in Employee Retirement Contributions field on the payroll file.
D9.8	Error	SSN <ssn> Rate Schedule not 53 or 96, but PSC is 53 (RRTW).	If Personnel Status Code (PSC) is RRTW (PSC 53) then Rate Schedule must be 53 or 96. *(#96 explanation Electronic Payroll Filing EPF Manual – Appendices page 40 and USER Guide page 58)*
D9.10	Error	SSN <ssn> Rate Schedule equal 53 or 96, but PSC is not 53 RRTW.	If Personnel Status Code (PSC) is not RRTW i.e. PSC not equal to 53, then Rate Schedule cannot be 53 or 96. *(#96 explanation Electronic Payroll Filing EPF Manual – Appendices page 40 and USER Guide page 58)*
D9.11	Error	SSN <ssn> Personnel Status Code does not match member contract	If the reporting Employer Location is PLD, PSC reported on payroll should be match PSC on the member contract. For all employer locations, if PSC of RRTW "53" is reported on payroll, member must have a member contract with PSC 53. Verify correct PSC is being reported. Enter Membership Application to build new member contact if required. PLD members reported with multiple PSC codes may require the additional codes added by MainePERS. Contact Employer Services for assistance.
D9.13	Error	SSN <ssn> PSC is 53 RRTW but Retirement Plan Participation is not A.	If Personnel Status Code (PSC) is RRTW i.e. PSC = 53, then the Retirement Plan Participation Status must be A.
D11.2	Error	SSN <SSN> position code invalid for employer location type.	Position code reported must be a valid code for the reporting Employer Location type. For example: "Teacher" Employer Location must report with a valid position code on the Teacher Position Code Table. "PLD" Employer Location must report with a valid position code on the PLD Position Code Table.
D11.4	Error	SSN <ssn> pre-authorized position code <Position Classification Code> is not on member contract.	If the Position Code requires pre-authorization (such as Teacher position codes Y1001, Y0408, Y5555, Y0210 & Y0209) the member must have an active member contract with the pre-authorized position code under the reporting Employer Location. Contact MainePERS to verify eligibility. If the member is eligible, submit a Membership Application to build the member contract before submitting the payroll.

D11.6	Error	SSN <ssn> position code not valid for reported plan.	Some Special Plans require that the position code being reported must be listed as a valid position under the Special Plan in MainePERS System. Contact MainePERS for assistance with this edit.
D11.8	Error	SSN <ssn> position code is different than member contract	Position Code reported on payroll is not the same as the position code on the member contract. Changes to position codes for PLD Employers require a Membership Application be submitted to build the new member contract. PLD members reported with multiple position codes may require MainePERS assistance. Contact Employer Services for assistance.
D11.9	Error	SSN <ssn> extra-curricular position with no basis for employment.	Teacher Position Codes that are designated as extra-curricular require basis for membership. If the member does not have a current active Teacher member contract with the reporting Employer Location, contact MainePERS to verify eligibility. If the member is eligible, submit a Membership Application to build the extra-curricular member contract before submitting the payroll.
D14.1	Error	SSN <ssn> invalid payback cod , must be, "P"	Invalid code; may be null or spaces. Valid values for Payback Status are: **P** for Payback.
D18.1	Error	SSN <ssn> invalid plan participation status.	Retirement Plan Participation Status must be present, i.e. not null or blanks, and must be a valid code of 'A" for active or "Y" for employer paid employee contributions.
D18.3	Error	SSN < ssn> plan participation status is inconsistent with participant employment.	Participation Status of "A" active or "Y" employer paid, must be a valid status under the Plan and Rate Schedule Number being reported. PSC "53" must be reported with a participation code of "A".
D21.1	Error	SSN <ssn> invalid format for earnable compensation.	Invalid format - must be numeric - cannot be negative -cannot include decimal points.
D21.5	Error	SSN <ssn> compensation submitted on original submission must be greater than zero	Compensation must be greater then zero.

D23.1	Error	SSN <ssn> invalid format for employee retirement contributions.	Invalid format - must be numeric - cannot be negative - cannot include decimal points.
D23.7	Error	SSN <ssn> employee contributions not allowed with this plan	Employee Retirement Contributions supplied but no employee contributions rate associated with plan. Contact MainePERS for assistance with this edit.
D23.8	Exception	SSN <ssn> employee contributions submitted do not equal amount due.	Employee Retirement Contributions due are calculated by the system based upon the earnable compensation reported, plan reported, and rate schedule number reported. You will receive this exception if the amount of retirement contributions reported for the member does not equal the calculated amount due. Verify that all data elements are correct before submitting. If a payroll is processed with this exception, the member and employer accounts will reflect the over/under payment.
D24.1	Error	SSN <ssn> invalid format for additional employee retirement contributions.	Invalid format - must be numeric - cannot be negative - cannot include decimal points.
D24.2	Error	SSN <ssn> a payback code was provided but no additional employee retirement contributions were reported.	If Payback Status Code is valid, the additional Employee Retirement Contributions must be greater than zero. Additional Employee Retirement Contributions were not reported for this member but Payback Status Code of "P" was reported in field #14.
D24.3	Error	SSN <ssn> additional employee retirement contributions reported but payback code is null.	If Payback Status is null, Additional Employee Retirement Contributions must be zero or null. Additional Employee Retirement Contributions were reported for this member but the valid "P" status code was not reported in field #14.
D25.1	Error	SSN <ssn> invalid time paid for Time Unit Code.	Invalid format - must be numeric for Time Unit Code of H or D or blank for Time Unit Code of C.
D25.2	Exception	SSN <ssn> time paid inconsistent with time unit code.	If Time Unit Code equals 'H' or 'D', Time Paid should be greater than zero.

D25.4	Error	SSN <ssn> time paid without employee contributions.	If the Time Paid is greater than zero and the Rate Schedule Number reported calculates Employee Contributions due, Employee Contributions must be greater than zero.
D26.1	Error	SSN <ssn> invalid time unit code.	Invalid Time Unit code- Code must be H (hourly) D (daily) C (contract).
D27.1	Error	SSN <ssn> invalid expected full-time for one week.	Invalid format-must be numeric or null - cannot be negative - cannot include decimal point.
D27.2	Error	SSN <ssn> expected full-time for one week inconsistent with time unit code "C"'.	If the Time Unit Code = 'C', Expected Full-time for One Week should be null.
D27.3	Error	SSN <ssn> expected full-time for one week outside **hourly** threshold.	If Time Unit Code = 'H', expected full-time for one week must be between the hours of 35-40 for regular and school support PLDs, and 25 -40 for teachers.
D27.4	Error	SSN <ssn> expected full-time for one week inconsistent with time unit code "D"'.	If Time Unit Code = 'D', Expected Full-time for One Week must be 5.
D28.3	Error	SSN <ssn> expected weeks per year outside threshold <36 - 52 >.	If Employer Location type equals regular or school support PLD, and Time Unit Code = 'H' or 'D', Expected Weeks Per Year must be between 36 and 52 inclusive.
D28.4	Error	SSN <ssn> expected weeks per year inconsistent with time unit code.	If Time Unit Code = 'C', Expected Weeks Per Year should be null.
D31.1	Error	SSN <ssn> invalid rate of pay.	Invalid format-must be numeric or null - cannot be negative - cannot include decimal point.
D31.2	Exception	SSN <ssn> rate of pay outside hourly threshold. <$10 - $100>	If Time Unit Code= 'H', Rate of Pay parameters are normally greater than $10.00 and less than $100.00. While this does not prevent processing of the file, this message should be reviewed by the employer to verify the accuracy of rate of pay reported as this may impact the member's service credit calculation.

D31.3	Exception	SSN <ssn> rate of pay outside daily threshold. <$75 -$400>	If Time Unit Code= 'D', Rate of Pay parameters are normally greater than $75.00 and less than $400.00. While this does not prevent processing of the file, this message should be reviewed by the employer to verify the accuracy of rate of pay reported as this may impact the member's service credit calculation.
D31.4	Error	SSN <ssn> rate of pay inconsistent with time unit code.	If the Time Unit Code= 'H' or 'D', Rate of Pay must be greater than zero.
D31.5	Exception	SSN <ssn> rate of pay is more than 10% greater than the prior period.	If the Time Unit Code= 'H' or 'D', the Rate of Pay is normally no more than 10% greater than prior amount reported, where prior period amount exists. While this does not prevent processing of the file, this message should be reviewed by the employer to verify the accuracy of the Rate of Pay reported as this may impact the member's service credit calculation.
D35.2	Error	SSN <ssn> employer location participation not valid or active for this plan code.	The Plan Code reported is not valid and active under the reporting Employer Location Code. Verify the Plan Code being reported. Contact MainePERS for assistance with this edit.
D35.3	Error	SSN <ssn> participant employment not valid or active for this plan code.	Member contract must be valid for this Benefit Plan Code. An active member contract with the Plan Code being reported must exist on the member record. Verify the Plan Code being reported. If the new Plan Code is accurate, a new member contract must be created by submitting a Membership Application.
D35.6	Error	SSN <ssn> member contract status is declined.	Member contract has a status of Declined under the reporting Employer Location. Contact MainePERS to verify that the employee is eligible to become a member. If the employee is eligible to become a member, an active member contract must be created by submitting a Membership Application.
D36.1	Error	SSN <ssn> invalid rate schedule.	Rate Schedule must not be null or blank
D36.3	Error	SSN <ssn> rate schedule number not on participant employment.	An active member contract with the Rate Schedule Number (RSN) being reported must exist on the member record. Verify RSN being reported. If the new RSN is accurate, a new member contract must be created by submitting a Membership Application.

D38.1	Error	SSN <ssn> invalid transaction date.	Invalid date format or date. Format must be MMDDYYYY. Transaction date should represent the last pay date being reported on this payroll file.
D38.2	Exception	SSN <ssn> transaction date after participant DOD.	Transaction month/year is after the member date of death. While this does not prevent processing of the file, this message should be reviewed by the employer to verify the accuracy of the data reported.
D38.3	Error	SSN <ssn> transaction date after current date.	Transaction Date must be less than or equal to current date. The transaction date represents the last pay date reported on this file. Last pay date reported on the file cannot be after the date the file is processed.
D38.4	Exception	SSN <ssn> transaction date outside pay dates.	The Transaction Date must be within the date range of the 1st thru the last pay date report in on the file.
D39.1	Error	SSN <ssn> invalid transaction type.	Invalid code - All detail record must have an N in detail field #39.

		SUMMARY	
S1.1	Error	Summary Transmitter Code does not match Header.	Transmitter Code on the Header, Detail, and Summary Record of the file must match. Contact MainePERS if you do not know the transmitter code assigned to the reporting Employer Location.
S2.2	Error	Employer location does not exist in V3.	The Employer Location Code on the summary record must match the Employer Location Code as provided by MainePERS.
S4.1	Error	Summary Reporting Month/Year is invalid.	Invalid date format or date. Format must be MMYYYY. Reporting Month/Year date must be the month/year of the payroll being reported.
S4.3	Error	EL <employer location code> merged / dissolved prior to Reporting Month/Year.	If the Status of the Employer Location in V3 is Merged or Dissolved, the Employer Location cannot submit a payroll file if the stop date on the Employer Location's participation record is less than the report month/year on the summary record.
S4.4	Error	No expectation exists for Reporting Month/Year for EL <employer location code>.	Verify that the Reporting Month/Year on the EPF file is correct. Contact MainePERS for assistance with this edit.
S4.5	Error	Reporting Month/Year is in the future for EL <employer location code>.	Reporting Month/Year should not be a future date. Contact MainePERS for assistance with this edit.
S4.6	Error	Reporting Month/Year is less than a pay date for EL <employer location code>.	Reporting Month/Year should be greater than or equal to all Payroll Dates in pay dates 1 through 5. For example, Summary with Reporting Month/Year 07/2009 could not have a pay date of 8/01/2009.
S5.1	Error	Pay Date 1 Reported is invalid	Invalid date format or date. Format must be MMDDYYYY. Pay date must be within the Summary Reporting Month/Year report in summary field #4.

S5.2	Exception	Pay Date 1 Reported is outside Reporting Month/Year for EL \<employer location code>.	Pay Date 1 Reported month/year should equal reporting month/year. While this does not prevent processing of the file, this message should be reviewed by the employer to verify the accuracy of Reporting Month/Year and Pay dates reported.
S5.3	Exception	Pay Date 1 Reported is more than 90 days old for EL \<employer location code>.	Pay Date 1 Reported should be less than 90 days old. While this does not prevent processing of the file, this message should be reviewed by the employer to verify the accuracy of Reporting Month/Year and Pay dates reported.
S5.4	Error	Pay Date 1 Reported does not match payroll calendar for EL \<employer location code>.	For State, Judicial and Legislature Employer Locations, Pay Date 1 Reported must match the payroll calendar.
S5.5	Error	Pay Date 1 Reported is before employer location participation start for EL \<employer location code>.	Pay Date 1 Reported is prior to Employer Location's participation start date.
S5.7	Error	Pay Date 1 Reported is after employer location participation stop for EL \<employer location code>.	Pay Date 1 Reported is after Employer Location's participation stop date.
S5.8	Error	Two or more Pay Dates are equal for EL \<employer location code>.	No two Pay Dates should be equal.
S6.1	Error	Pay Date 2 Reported is invalid.	Invalid date format or date. Format must be MMDDYYYY. Pay date must be within the Summary Reporting Month/Year report in summary field #4. This field may blank or zero filled if there is no second pay day reported.
S6.2	Exception	Pay Date 2 Reported is outside Reporting Month/Year for EL \<employer location code>.	If present, Pay Date 2 Reported month/year should equal reporting month/year.

S6.3	Exception	Pay Date 2 Reported is more than 90 days old for EL <employer location code>.	If present, Pay Date 2 Reported should be less than 90 days old.
S6.4	Error	Pay Date 2 Reported does not match payroll calendar for EL <employer location code>.	For State, Judicial and Legislature Employer Locations, Pay Date 2 Reported must match the payroll calendar.
S6.6	Error	Pay Date 2 Reported is after employer location participation stop for EL <employer location code>.	If present, Pay Date 2 Reported is after Employer Location's participation stop date.
S7.1	Error	Pay Date 3 Reported is invalid.	Invalid date format or date. Format must be MMDDYYYY. Pay date must be within the Summary Reporting Month/Year report in summary field #4. This field may be blank or zero filled if there is no third pay day reported.
S7.2	Exception	Pay Date 3 Reported is outside Reporting Month/Year for EL <employer location code>.	If present Pay Date 3 Reported month/year should equal reporting month/year.
S7.3	Exception	Pay Date 3 Reported is more than 90 days old for EL <employer location code>.	If present, Pay Date 3 Reported should be less than 90 days old.
S7.4	Error	Pay Date 3 Reported does not match payroll calendar for EL <employer location code>.	For State, Judicial and Legislature Employer Locations, if present, Pay Date 3 Reported must match the payroll calendar.
S7.6	Error	Pay Date 3 Reported is after employer location participation stop for EL <employer location code>.	If present, Pay Date 3 Reported is after Employer Location's participation stop date.

S8.1	Error	Pay Date 4 Reported is invalid	Invalid date format or date. Format must be MMDDYYYY. Pay date must be within the Summary Reporting Month/Year report in summary field #4. This field may be blank or zero filled if there is no third pay day reported.
S8.2	Exception	Pay Date 4 Reported is outside Reporting Month/Year for EL <employer location code>.	If present, Pay Date 4 Reported month/year should equal reporting month/year.
S8.3	Exception	Pay Date 4 Reported is more than 90 days old for EL <employer location code>.	If present, Pay Date 4 Reported should be less than 90 days old.
S8.4	Error	Pay Date 4 Reported is outside payroll calendar for EL <employer location code>.	For State, Judicial and Legislature Employer Locations, if present, Pay Date 4 Reported must match the payroll calendar.
S8.6	Error	Pay Date 4 Reported is after employer location participation stop for EL <employer location code>.	If present, Pay Date 4 Reported is after employer location's participation stop date.
S9.1	Error	Pay Date 5 Reported is invalid	Invalid date format or date. Format must be MMDDYYYY. Pay date must be within the Summary Reporting Month/Year report in summary field #4. This field may be blank or zero filled if there is no third pay day reported.
S9.2	Exception	Pay Date 5 Reported is outside Reporting Month/Year for EL <employer location code>.	If present, Pay Date 5 Reported month/year should equal reporting month/year.
S9.3	Exception	Pay Date 5 Reported is more than 90 days old for EL <employer location code>.	If present, Pay Date 5 Reported should be less than 90 days old.
S9.4	Error	Pay Date 5 Reported is outside payroll calendar for EL <employer location code>.	For State, Judicial and Legislature Employer Locations, if present, Pay Date 5 Reported must match the payroll calendar.

S9.6	Error	Pay Date 5 Reported is after employer participation stop for EL <employer location code>.	If present, Pay Date 5 Reported is after employer location's participation stop date
S12.1	Error	MainePERS Reporting Code is invalid.	Invalid code - Must be reported as "M" (monthly) or "B" (bi-weekly) to reflect the employer location's MainePERS reporting cycle. (Monthly only Teacher/PLD) **Override edit will display as #8**
S13.1	Error	Total Earnable Compensation format is invalid.	Invalid format-must be numeric - cannot be negative - cannot include decimal points.
S13.2	Error	Summary Total Earnable Compensation does not match total detail for EL <employer location code>.	The sum of Earnable Compensation on detail records, where Personnel Status Code is not 53, must equal total Earnable Compensation on the Summary.
S14.1	Error	Employer Paid Total Earnable Compensation format is invalid.	Invalid format-must be numeric - cannot be negative - cannot include decimal points.
S14.2	Error	Employer Paid Total Earnable Compensation does not match total detail for EL <employer location code>.	The sum of Earnable Compensation on detail records where Retirement Plan Participation Status equals 'Y' must equal Employer Paid Total Earnable Compensation reported on Summary.
S15.1	Error	Total Retirement Contributions format is invalid.	Invalid format-must be numeric - cannot be negative - cannot include decimal points.
S15.2	Error	Total retirement Contributions does not match total detail for EL <employer location code>.	The sum of Employee Retirement Contributions on the detail record must equal Total Retirement Contributions on Summary.
S16.1	Error	Total Additional Retirement Contributions format is invalid.	Invalid format-must be numeric - cannot be negative - cannot include decimal points.

S16.2	Error	Total Additional Retirement Contributions does not match total detail for EL <employer location code>.	The sum of Additional Employee Retirement Contributions on the detail record must equal the Total Additional Retirement Contributions on Summary. (SCP only)
S18.1	Error	Number of Detail Records format is invalid.	Invalid format-must be numeric - cannot be negative - cannot include decimal points.
S18.3	Exception	Number of Detail records is greater than expected.	Number of Detail Records reported on the Summary line does not match the number of Detail Records contained in the file. While this will not prevent process, the EPF file accuracy should be verified.
S18.4	Exception	Number of Detail records is lower than expected.	Number of Detail Records reported on the Summary line does not match the number of Detail Records contained in the file. While this will not prevent process, the EPF file accuracy should be verified.
S25.1	Error	Total Grant Funded Compensation format is invalid.	Invalid format-must be numeric- cannot include decimal points.
S25.2	Error	Total Grant Funded Compensation invalid for employer location <employer location code>. .	If Total Grant Funded Compensation is non-zero, employer location type must be equal to "Teacher" or "Maine Community College System".
S25.4	Exception	Total Grant Funded Compensation not submitted for teacher for EL <employer location code>.	If Employer type is Teacher, the net total of Grant Funded Compensation paid to employee(s) in the period reported must be listed here. If no Grant Funded Compensation was paid during the period being reported, zeros may be reported in this field.
S26.1	Error	Total Grant Funded Employer Contributions is invalid.	Invalid format-must be numeric- cannot include decimal points.
S26.2	Error	Total Grant Funded Employer Contributions invalid for employer location <employer location code>.	If Total Grant Funded Contributions is non-zero, employer location type must be equal to "Teacher" or "Maine Community College System".

S26.4	Exception	Total Grant Funded Employer Contributions not submitted for teacher for EL <employer location code>.	If Employer type is Teacher, the net total of Grant Funded Contribution due to be paid be the employer for the period reported must be listed here. If no Grant Funded Employer Contributions are due for the period being reported, zeros may be reported in this field.
S27.1	Error	Total Adjustments to Grant Funded Compensation is invalid.	Invalid format-must be numeric- cannot include decimal points.
S27.2	Error	Total Adjustments to Grant Funded Compensation invalid for employer location <employer location code>.	If Total Adjusted Grant Funded Compensation is non-zero, employer location type must be equal to "Teacher" or "Maine Community College System".
S27.3	Exception	Employer <employer code> Total Adjustments to Grant Funded Compensation exceeds prior submitted amount.	Total Adjustments to Grant Funded Compensation must be less than or equal to total allowable amount. Contact MainePERS for assistance with the edit.
S28.1	Error	Total Adjustments to Grant Funded Employer Contributions is invalid.	Invalid format-must be numeric- cannot include decimal points.
S28.2	Error	Total Adjustments to Grant Funded Employer Contributions invalid for employer location <employer location	If Total Adjusted Grant Funded Contributions is non-zero, employer location type must be equal to "Teacher" or "Maine Community College System"
S28.3	Exception	Employer <employer code> Total Adjustments to Grant Funded Employer Contributions exceeds prior submitted amount.	Total Adjustments to Grant Funded Employer Contributions must be less than or equal to total allowable amount. Contact MainePERS for assistance with the edit.
S30.1	Error	Invalid record type.	Invalid code - record type must be "S"