

Governance Manual

MainePERS Board of Trustees

Board – Government Coordination

3.1 – Reporting

Date Adopted: June 13, 2013

Date Amended: October 13, 2016; November 14, 2019; November 10, 2022

Policy

The Board of Trustees directs the Chief Executive Officer to prepare and submit all reports required to be submitted to the Maine State Legislature, the Standing Committee with oversight jurisdiction for MainePERS, or other government agencies as required by legislation.

Copies of reports shall be made available to Trustees electronically, and in hard copy upon request by individual Trustees or the Board as a whole. See Attachment 1 for a list of recurring reports.

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3.1 – Attachment 1 – Recurring Reports

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Reports submitted on a recurring basis include, but are not limited to:

<u>Report</u>	<u>Statutory Reference</u>	<u>Date Due</u>
Quarterly Out-of-State Travel Report to the Legislature	5 M.R.S. § 44-A	Within 15 days after end of each quarter
Quarterly RHIPB Investment Trust Fund Reports to the Treasurer and Controller	5 M.R.S. § 17435	Within 30 days after end of each quarter
Annual Report on Review of the Environmental, Social and Governance Investment Policy	5 M.R.S. § 1957(5)	January 1
Annual Report to the Legislature (Fossil Fuel Divestment)	P.L. 2021, ch. 231, § 4	January 1 (through 2026)
Annual Report to the Legislature (Procurement)	5 M.R.S. § 12023	February 1
Annual Military Subsidy Report to the Legislature	5 M.R.S. § 17760(6)	February 15
Annual Report to the Legislature (Operations)	5 M.R.S. § 17103(11)	March 1
Annual RHIPB Investment Trust Fund Report to the State, Legislature, Treasurer, and Controller	5 M.R.S. § 17435	March 1
Annual Reports to the Secretary of State on the Board of Trustees and PLD Advisory Committee	5 M.R.S. § 12005-A	December 31
State Government Evaluation Act Report	3 M.R.S. § 956	November 1 every eight years (next 2029)