



P.O. Box 349  
 Augusta, ME 04332-0349  
 Telephone: (207) 512-3100  
 Toll-free: 1-800-451-9800  
 Fax: (207) 512-3101  
 TTY: (207) 512-3102

## CERTIFICATION OF SPOUSAL NOTIFICATION

Retiree's Printed/Typed Name

Social Security Number

Retiree's Spouse's Printed/Typed Name

If you do not name your spouse as your service retirement beneficiary, you are required by law to:

- let your spouse know you have not named him or her as your beneficiary and;
- certify to MainePERS that you notified your spouse (by submitting this form to us).

You need to submit this form if you:

- are married on the date that your retirement benefit becomes effective and you select:
  - the Full Benefit payment option, or
  - any other option and do not designate your spouse as your beneficiary.

### Instructions:

After you notify your spouse that you have not named him or her as your service retirement beneficiary, ask your spouse to certify this by having him or her complete the **Spousal Certification Section**, below.

If you are not able to get your spouse's certification, you can complete the **Retiree Certification Section**, certifying that you notified your spouse.

*Whether you or your spouse sign this form, it must be signed in the presence of a notary, duly notarized and returned to MainePERS. We must receive this notarized form before we can process your retirement application.*

### Spousal Certification Section:

(To be completed by the retiree's spouse):

I am the spouse of the above-named retiree and certify that s/he notified me that I have not been designated as a beneficiary to his/her MainePERS service retirement benefit.

\_\_\_\_\_  
 Signature of Retiree's Spouse (**Must be signed in the presence of a notary.**)

\_\_\_\_\_  
 Today's Date

### Retiree Certification Section:

(To be completed by the retiree **if your spouse does not sign the Spousal Certification Section, above**):

I certify that I have notified my spouse, who is named above, that I have not designated him or her as my MainePERS service retirement beneficiary.

\_\_\_\_\_  
 Signature of Retiree (**Must be signed in the presence of a notary.**)

\_\_\_\_\_  
 Today's Date

*You do not need to complete this section if your spouse signed the Spousal Certification Section above.*

### Notary Section: (MUST BE COMPLETED BY A NOTARY PUBLIC OR ATTORNEY AT LAW)

The person, who is named and who has signed above, personally appeared before me on \_\_\_\_\_  
Today's Date

has executed this document in my presence and has acknowledged it as his/her own free act and deed.

\_\_\_\_\_  
 Signature of Notary Public/Attorney at Law

\_\_\_\_\_  
 Printed Name

My commission expires on: \_\_\_\_\_  
Commission Expiration Date